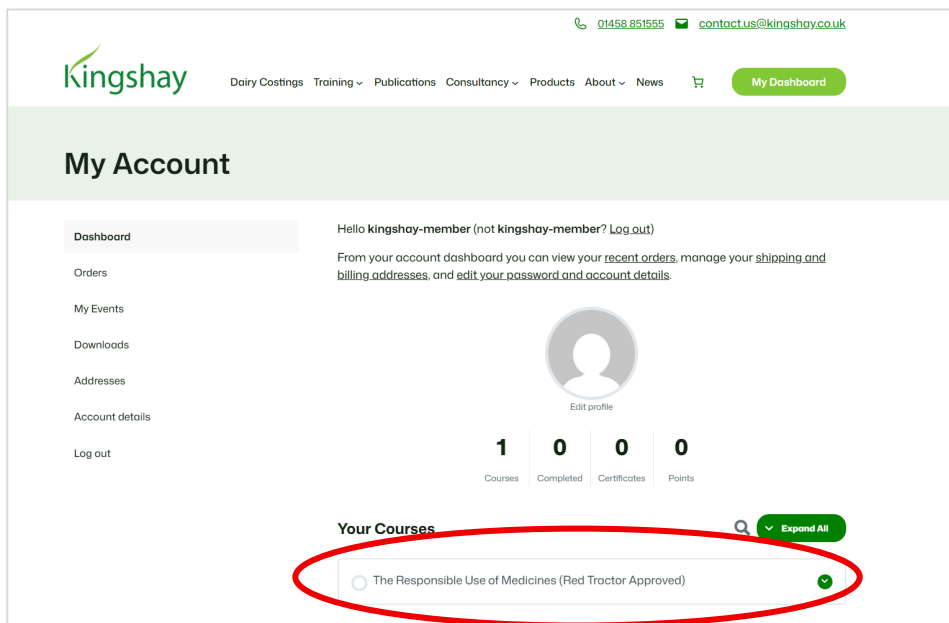
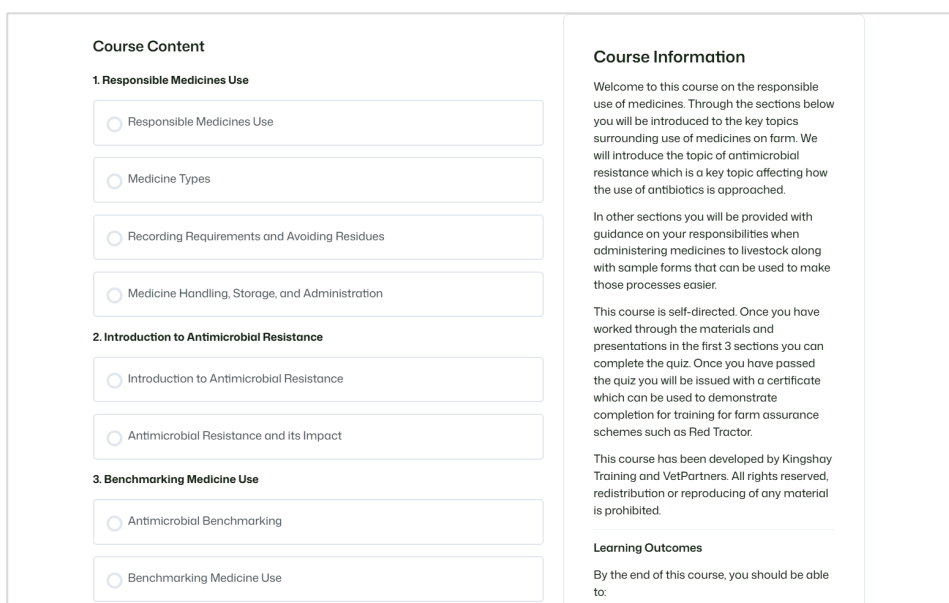


User Instructions

Step 1: Once you have purchased your course, it will be available to view in ‘Your Dashboard’ – ‘Your Courses’ (see example below):



Step 2: Click into your course to view the **Course Contents page**. Here you will be able to learn the course objectives and learning outcomes and view the lesson structure before completing the course.



Step 3: Begin the course by clicking into the first lesson topic, as shown below:

Course Content

1. Responsible Medicines Use



Responsible Medicines Use



Medicine Types



Recording Requirements and Avoiding Residues

Step 4: You can then progress your way through the course. Please ensure you click **'Mark Complete'** button at the bottom of the lesson page, for each lesson, before moving onto the next lesson. See below:

You will not be able to complete the course if you are not submitting your progress.

Make sure you click 'Mark Complete' for each lesson. The progress bar along the top of the page will showcase your progress.

Step 5: Once you have completed each lesson, you will be directed onto the Quiz. To successfully complete this course and receive your certificate, you must achieve a minimum score of **80%** on this quiz. If you do not achieve the required pass mark on your first attempt, don't worry. You can **retake the quiz as many times as needed** until you achieve a score of 80% or higher.

Step 6: Once you have completed your Quiz, and successfully achieved an **80% pass rate**, you will be shown a summary of your results. Please click the **'Continue'** button to be directed back to the course contents page.

The Responsible Use of Medicines Quiz

The Responsible Use of Medicines (Red Tractor Approved) > The Responsible Use of Medicines Quiz

In this section you can test your understanding of the material covered in the other sections of the course. Following completion of the below quiz you will be issued with a certificate for completion of the course.

To successfully complete this course and receive your certificate, you must achieve a minimum score of **80%** on this quiz. If you do not achieve the required pass mark on your first attempt, don't worry. You can **retake the quiz as many times as needed** until you achieve a score of 80% or higher.

Results

18 of 18 Questions answered correctly

You have reached 18 of 18 point(s), (100%)

[View Questions](#)

[Restart Quiz](#)

[Continue](#)

Step 7: Once back on the course contents page, you will see your **‘Download Certificate’** button in the **top right hand corner**. This may involve scrolling back to the top of the page to see this. An example of this is shown below:

The screenshot displays the Kingshay website interface. At the top, the Kingshay logo is on the left, and contact information (01458 851555 and contactus@kingshay.co.uk) is on the right. A navigation menu includes links for Dairy Costings, Training, Publications, Consultancy, Products, About, and News, along with a shopping cart icon and a 'My Dashboard' button. A notification banner on the left states 'You've earned a certificate!'. In the top right corner, a green 'Download Certificate' button is highlighted with a red circle. Below the navigation, a large banner features a close-up of a cow's face with a yellow tag and the text 'The Responsible Use of Medicines (Red Tractor Approved)'. To the right of the cow is the 'CERTIFIED STANDARDS' logo. Below the banner, a progress bar indicates '100% COMPLETE' with the last activity on July 16, 2026, at 10:4 pm. The page is divided into two main sections: 'Course Content' and 'Course Information'. The 'Course Content' section lists '1. Responsible Medicines Use' with two sub-items: 'Responsible Medicines Use' and 'Medicine Types', both marked with green checkmarks. The 'Course Information' section contains a welcome message and details about the course content.

When you click the 'Download Certificate' button, it will open a PDF copy of your certificate. We advise you download a copy of your certificate to your device.

Congratulations! You have successfully completed the course.